

MINUTES OF THE
CITY OF SANTA FE
INFORMATION TECHNOLOGY ADVISORY COMMITTEE

Santa Fe, New Mexico

September 11, 2003

A meeting of the City of Santa Fe Information Technology Advisory Committee was called to order by Chair Carlisle on this date at 1:30 p.m. in City Hall Council Chambers. Roll Call indicated the presence of a quorum, as follows:

Members Present

Mr. Simon Brackley
Mr. Richard Carlisle, Chair
Mr. Steve Ewers
Mr. Donnie Quintana
Mr. Pat Vanderpool

Members Excused

Ms. Karen Baltzley
Mr. Estevan Gonzales

Members Absent

None.

Others Present

Mr. Robert Brody, Consultant to the Committee
Mr. Thomas Williams, Network Operations Mngr., IT&T
Ms. Susie Sonflieth, Acting Library Director
Ms. Denise Vigil, IT&T
Ms. Patricia Clancy, Recorder

APPROVAL OF AGENDA

Chair Carlisle requested a change in order as follows: Item 6B be moved to precede Item 5.

Mr. Brackley moved to approve the agenda as amended. Mr. Quintana seconded the motion and it passed unanimously by voice vote.

APPROVAL OF MINUTES: July 10, 2003

Mr. Brackley moved to approve the July 10, 2003 minutes as submitted. Mr. Quintana seconded the motion and it passed unanimously by voice vote.

OLD BUSINESS

**ITAC Membership
(Chair Carlisle)**

Chair Carlisle stated that the Council approved the amendment to the resolution to reduce the Committee membership from 9 to 7. He added that this would more easily facilitate a quorum at the meetings.

**Resolution 2001-76 (Conduit) Recommend Amendments
(Chair Carlisle)**

Chair Carlisle noted that this resolution pertains to those major arteries that would be mandated to have conduit and those which should be considered on a project-by-project basis.

Following discussion and review of a City map, the Committee recommended the following major thoroughfares be included: 1) Second Street from San Mateo at St. Francis to Cerrillos Road, 2) Pacheco Street, 3) Cerrillos Road, 4), St. Francis Drive, 5) Rodeo Road, 6) St. Michael's, 7) Zia Road from St. Francis to Rodeo Road, 8) Siringo Road from Boltuph to Carlos Rey, 9) Old Pecos Trail to Cordova Road, 10) Paseo de Peralta, and 11) Airport Road.

Chair Carlisle stated that the conduit has already been laid covering Paseo de Peralta, Cerrillos, St. Francis, and St. Michael's extending to the BPS area. He clarified that the conduit presently installed or being installed is due to the INFO MESA and the project is ahead of schedule by at least two years. He added that the fiber would be in the conduit encompassing the City within fifteen months.

Chair Carlisle underlined that ITAC and Public Works Committee should review the rest on a project-by-project basis. He stated he would draft an amendment pertaining to the mandated conduit routes and distribute it to all Committee members at the next meeting.

NEW BUSINESS

Action Items:

Resolution: Internet Filtering **(Thomas J. Williams)**

Mr. Williams stated that his presentation would give a summary overview of the Internet traffic filtering software, Websense that is presently in the monitor mode. He added that Websense is an intelligent Internet traffic filtering software that employs human intervention monitoring and interacting with a large database of Internet sites. He noted that, four times a day, Websense staff views the content of Web sites. He commented that this technology replaces the key word filtering that was utilized in the past. He stressed the flexibility of Websense noting different ways to filter and to monitor surfing trends.

In response to a question by Mr. Ewers, Mr. Williams stated that at present they are endeavoring to establish a baseline which includes categories such as: hate sites, pornography, and security (spy ware, malicious mobile code).

Mr. Brody brought up the question of cost and Mr. Williams noted that the fee per year is \$18,000, which includes monitoring and software.

Ms. Susie Sonflieth noted a correction to the Resolution that involved the name of the Act which passed Congress, i.e. 'not the Communications Decency Act but rather the Child Internet Protection Act.' She commented that the library is the public facility that provides Internet access for the community and as economics decline more people will use municipal facilities. She gave an overview of the filtering issue and how it pertains to the library. She added that at present there is an 'inappropriate behavior' policy enforced at the library that entails monitoring by staff and 'a tap on the shoulder' with an invitation to leave if this type of conduct is observed.

Mr. Williams, in response to a question from Mr. Vanderpool, stated that he is confident Websense can properly filter accessed internet library material without jeopardizing the needs of patrons.

Mr. Vanderpool commented that Websense is a quantum leap over past filtering attempts, and if it were found in the future that Websense is not the right tool, other systems would have been developed at that point.

Mr. Quintana moved to authorize the implementation of Websense and to create Internet filtering policy. Mr. Vanderpool seconded the motion and it passed unanimously by voice vote.

Ms. Sonflieth suggested the following in order to raise the library staff comfort level on this issue: 1) Library staff view the categories and have input into same; 2) Library staff write the message that appears on the computer screen when an inappropriate site appears.

**JPA Between Santa Fe Community College and the City of Santa Fe
(Chair Carlisle)**

Chair Carlisle stated that, due to the recent passage of an ordinance and the establishment of a new franchise agreement, a new Joint Powers Agreement must be instated. He added that the draft agreement contained in the packet would be forwarded to Public Works Committee, Public Utilities Committee and Finance Committee.

In response to Chair Carlisle's request to have Committee members review the proposed Agreement, the following item was noted: Page 5, Item 2B. - 'Transfers or adjustments of ~~five~~ twenty thousand dollars (\$20,000) or greater shall...'

Mr. Brackley moved to approve the JPA as modified. Mr. Quintana seconded the motion and it passed unanimously by voice vote.

ADJOURNMENT

Its business completed, the Committee adjourned at 2:30 p.m.

Approved by:

Richard Carlisle, Chair

Submitted by:

Patricia M. Clancy, Recorder

